



**Please carry out the extra work marked with a cross today:**

<b>Instruction to the cleaner</b>	<b>Time taken</b>	<b>Today's jobs</b>
1.	approx. min.	<b>X</b>
2. Clean the dustbin	approx. 20 min.	
3. Vacuum the car	approx. 30 min.	
4. Clean the oven	approx. 20 min.	
5. Vacuum all balconies	approx. 30 min.	
6. Sweep the balcony	approx. 15 min.	
7. Mop the terrace	approx. 20 min.	
8. Wipe the garden seat	approx. 20 min.	
9. Clean the BBQ	approx. 30 min.	
10. Change the bed linen	approx. 15 min.	
11. Mop the floor	approx. 30 min.	
12. Mop the stairs	approx. 30 min.	
13. Clean the stair banisters	approx. 20 min.	
14. Clean the fireplace	approx. 20 min.	
15. Clean the stove	approx. 20 min.	
16. Degrease the extractor above the cooker	approx. 30 min.	
17. Mop the garage floor	approx. 20 min.	
18. Clean all radiators	approx. 30 min.	
19. Clean and vacuum the hobby room	approx. 30 min.	
20. De-scale the tiles in the bathroom	approx. 30 min.	
21. De-scale the tiles in the shower	approx. 30 min.	
22. De-scale the coffee machine	approx. 30 min.	
23. Clean the basement	approx. 15 min.	
24. Clean the fridge	approx. 30 min.	
25. Clean the microwave	approx. 10 min.	
26. Clean all mirrors	approx. 30 min.	
27. Clean the mirror cabinet in the bathroom	approx. 15 min.	
28. Clean the mirror cabinet in the shower	approx. 15 min.	
29. Wash all doors including handles and archit.	approx. 30 min.	
30. Fold washing	approx. 30 min.	
31. Vacuum and mop the laundry	approx. 30 min.	
32. De-scale all taps and fittings	approx. 30 min.	
33. Tie up all newspapers	approx. 15 min.	
34.	approx. min.	

**Thank you very much Putzfrauenagentur**